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## SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

**SUBJECT:** Budget Amendment Status Report FY 2008/09 - for the Period Ending January 31, 2009

**DEPARTMENT:** Fiscal Services

**DIVISION:** Budget

**AUTHORIZED BY:** Lisa Spriggs

**CONTACT:** Lin Polk

**EXT:** 7177

**MOTION/RECOMMENDATION:**

Informational Budget Amendment Status Report FY 2008/09 - for the Period Ending January 31, 2009

County-wide

Lin Polk

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**BACKGROUND:**

Pursuant to Seminole County Administrative Code 22.5, Section I(3)(b), the Board of County Commissioners has empowered the County Manager or designee, as designated Budget Officer, to authorize specified intra-departmental budget amendments. In compliance with Section I(4)(b) of the referenced code, reporting is being provided to the Board of all budget amendments approved under the administrative authority granted and of budgetary performance and status throughout the fiscal year.

Seminole County Administrative Code 22.5, Section I (3)(b) authorizes the following:

"(i) Transfers of non-project appropriations within a fund or subfund and within a department or division that do not alter or amend a Department's or Division's Board approved work plan.

(ii) Transfers of appropriations among subfunds/business units and object classifications established to facilitate compliance with a specific grant funding agreement.

(iii) Transfers among sub-objects within a project within a fund or subfund or among a Family of Projects, when deemed necessary as a management tool.

(iv) Transfer from Project Contingency to provide additional funds required for a deficient capital outlay project.

(v) Transfer to Project Contingency from a capital outlay project upon completion of the unexpended budget.

(vi) Transfer required for the sole purpose of proper accounting treatment of the item, which do not modify the original budgetary intent."

Attached is status report for all FY 2008/09 intra-departmental budget amendments approved (under the administrative authority granted) for the four month period ending January 31, 2009.

**ATTACHMENTS:**

1. Budget Transfer Update 08/09
2. Infrastructure Sales Tax (1991) Project Contingency 08/09
3. Infrastructure Sales Tax (2001) Project Contingency 08/09
4. Arterial Impact Fee 08/09
5. Natural Lands/Trails Project Contingency 08/09

<b>Additionally Reviewed By:</b> No additional reviews
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**DFS REPORT  
FY 2009**

DFS #	Date Approved by County Manager	Fund Name	From (Object Class)				Transfer			Description	
		Department	Division	From Business Unit Name	To Business Unit Name	To (Object Class)	From Project Name	To Project Name	Amount		Type I(3)(b)
09-01	10/15/08	General Fund Leisure Services	Greenways & Trails	Various	Various	Operating Expenditures					
						Operating Expenditures			\$ 319,837	(vi)	Accounting Adjustment
09-03	10/23/08	Various Public Works	Engineering	Unchanged	Unchanged	Capital Outlay	Project Contingency	Airport Boulevard	\$ 125,000	(iv)	Additional funding
09-04	10/23/08	01 Sales Tax Public Works	Engineering	Unchanged	Unchanged	Capital Outlay	Project Contingency	CR 46A at Colonial	\$ 50,000	(iv)	Additional funding
09-02	11/19/08	General Fund Various	Various	Various	Various	Revenue					
						Revenue			\$ 9,283,480	(vi)	Accounting Adjustment
09-05	12/01/08	General Fund Public Safety	Admin	Ems Perf Mngmt	Director's Office	personal Services					
						personal Services			\$ 8,574	(i)	Accounting Adjustment
09-08			Void								Void
09-09	11/20/08	Public Safety Grants Public Safety	Emergency Management	Unchanged	Unchanged	Operating Expenditures					
						Operating Expenditures			\$ 24,016	vi	Accounting Adjustment
09-10	12/16/08	General Fund Constitutional Officers	Sheriff	Unchanged	Unchanged	Revenue					
						Revenue			\$ 142,951	vi	Accounting Adjustment
09-11	12/16/08	Fire Protection Fund Public Safety	EMS/Fire/Rescue	Ems/Fire Operations	EMS/Fire Admin	personal Services					
						personal Services			\$ 125,507	(vi)	Accounting Adjustment
09-07	12/19/08	Various Various	Various	Unchanged	Unchanged	Internal Charges / Other					
						Grants & Aids			\$ 353,710	(i)	Operational Adjustment
09-12	01/09/09	2001 Sales Tax Public Works	Engineering	Unchanged	Unchanged	Capital Outlay	Snowhill Road Sidewalk	Contingency	\$ 98,060	(v)	Completed Project
						Capital Outlay					
09-13	12/23/08	General Fund Information Technology Services	Enterprise Software	Unchanged	Unchanged	Operating Expenditures					
						Capital Software			\$ 35,220	(vi)	Accounting Adjustment
09-14	01/09/09	Natural Lands / Trails Public Works	Engineering	Unchanged	Unchanged	Capital Outlay	Cross Seminle Trail	Contingency	\$ 88,920	(v)	Completed Project
						Capital Outlay					

Infrastructure Sales Tax (1991)  
Project Contingency

Beginning Balance	Adopted Budget	362,434
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BAR/BCR/DFS #	Project #	Project Name
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DFS 09-03	00006102	Airport Boulevard Phase II & III	(51,250)
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Ending Balance	311,184
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Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.

\*Shaded area has been previously reported.

Infrastructure Sale Tax (2001)  
Project Contingency

Beginning Balance	Adopted Budget	400,000
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BAR/BCR/DFS #	Project #	Project Name	
DFS 09-04	00191659	CR 46A at Colonial Parkway	(50,000)
DFS 09-12	00192594	Snowhill Road Sidewalk	98,060

Ending Balance	448,060
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Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.

\*Shaded area has been previously reported.

Arterial Impact Fee  
Project Contingency

Beginning Balance	Adopted Budget	78,156
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BAR/BCR/DFS #	Project #	Project Name
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DFS 09-03	00006102	Airport Boulevard Phase II & III	(73,750)
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Ending Balance	4,406
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Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.

Natural Lands / Trails  
Project Contingency

Beginning Balance	Adopted Budget	-
BAR/BCR/DFS #	Project #	Project Name
DFS 09-14	00187702	Cross Seminole Trail
		88,920
Ending Balance		88,920

Note: Reductions in Project Contingency equates to an increase in the project budget. Increases in Project Contingency equates to a transfer of the remaining funds from a **completed** project.